



EAST POINT MAIN STREET ASSOCIATION
2009 DEP Fall Festival
Vendor Application

EPMSA thanks you for your interest in being a vendor for our 2009 Destination East Point Fall Festival. Please read the following event policies and procedures carefully. By submitting a completed and signed application along with the appropriate vendor fee, you are agreeing to abide by these policies as written.

EVENT POLICIES AND PROCEDURES:

1. Reservation of a booth requires submission of a completed, signed application and a vendor fee, which must be received prior to **Monday, September 28, 2009. After this date, all fees must be paid by money order or cash, and must include an additional \$25.00 late fee. Cash payments will only be accepted on October 1st and 2nd, between the hours of 12:00pm and 6:00pm** at the Pak Mail office located on West Cleveland Avenue.
2. Checks should be made payable to: **East Point Main Street Association**. EPMSA is a non-profit 501(c) 3 downtown revitalization organization. **Mail** application forms and vendor fees to:

East Point Main Street Association – DEP 2009
1596 West Cleveland Avenue, Suite 102-302
East Point, GA 30344

3. **All applications are due no later than Monday, September 28, 2009.**
4. There will be no refunds. This event takes place, rain or shine.
5. For vendor information, please visit www.DowntownEastPoint.com.
6. **Food vendors** should identify **ALL** of the categories of items that will be sold from their booths as there is a limit to the number of vendors selling the same food items.
7. **EPMSA RESERVES THE SOLE RIGHT TO SELL ALL SODA PRODUCTS DURING THIS EVENT.**
8. **EPMSA RESERVES THE SOLE RIGHT TO SELL ALL ALCOHOLIC BEVERAGES DURING THIS EVENT.**
9. Sale of items advertising the event must first be approved in writing due to possible sponsor conflicts.
10. Vendors/Exhibitors may set-up from 9:30 am to 11:30 am. All vehicles must clear the festival area by 11:00 am.
11. The event officially opens at 12:00 pm. All vendors are expected to be open from 12:00 pm until 7:00 pm.
12. Vendors/Exhibitors will provide, deliver, and set-up their materials including tables, tents, chairs, and generators, and leave booth area clean upon departure.
13. Booths can only sell either food or merchandise, not both.
14. Email specific questions to VendorInfo@DowntownEastPoint.com.
15. Please retain this sheet for your reference

LICENSE AND PERMITS: All vendors/exhibitors must comply with all applicable laws, event policies and regulations concerning their products, presentations, and conduct during the event. Non compliance will result in penalties and/or booth closure. EPMSA assumes no liability or responsibility for these requirements.

LIMIT OF LIABILITY: East Point Main Street Association, its partners, operators, venues, and sponsors are not liable for any damages or injury resulting from attendance and/or participation in the Destination East Point event.



EAST POINT MAIN STREET ASSOCIATION

2009 DEP Fall Festival

Vendor Application

DATE _____

NAME _____

ADDRESS _____

CITY/STATE _____ STATE _____ ZIP _____

BOOTH NAME (DBA) _____ CONTACT NAME _____

PHONE NUMBER _____ EMAIL _____

Vendors must provide their own tables, chairs, tents and power, as needed.

Booth Spaces: Approximately 10' X 10'
All booth locations are pre-assigned with the exception of political candidates.

Number of booth spaces needed:

Booth Fees:	<input type="checkbox"/> Food Vendors, General Merchandise Vendors	\$100.00	_____
	<input type="checkbox"/> Non-Profit Organizations, Political Candidates Neighborhood Associations	\$ 75.00	_____
	<input type="checkbox"/> Artist Booth (All items must be handcrafted non-food items) Artwork, jewelry, bath salts, clothing, etc.	\$ 50.00	_____
	Total Booth Fees:		\$ _____

Please list the specific type of items you plan to sell from the booth spaces:

Will you be using a generator? No Yes

Please mail completed vendor application and appropriate booth fees to:

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Suite 102-302
East Point, GA 30344

I have read and understand the policies of East Point Main Street Association as expressed on both pages of this application. I hereby agree to abide by these policies. I understand that failure to do so may result in booth closure without any refund.

Printed Name _____

Signature _____

Date _____